

MINUTES OF THE REGULAR MEETING OF WEST CENTRAL COMMUNITY UNIT SCHOOL DISTRICT #235 HELD IN THE ELEMENTARY CAFETERIA ON NOVEMBER 19, 2012.

The meeting was called to order by President Brent at 6:00 pm in the Elementary cafeteria. The following board members answered roll call: Anderson, aye; B. Arnold, aye; J. Arnold, aye; Brent, aye; Goff, absent; John, aye; Robbins, aye. President Brent declared a quorum present. Also present were Superintendent Grimm, S. Richard, J. Nichols, J. Farniok, M. Frakes, K. Lafary, S. Schneider and R. Frakes.

President Brent then led the audience in the Pledge of Allegiance to the flag.

PLEDGE

GOOD NEWS ITEMS

GOOD NEWS ITEMS

Under good new items President Brent highlighted the following:

- Mrs. Vicky Keever, the Middle School staff and students were commended on their 7<sup>th</sup> annual Veterans Day Program. It was also nice to see high school students in attendance.
- The Middle School dance sponsored by the Student Council was a success.
- The West Central Athletic Boosters would like to thank the Nile Olson Estate for their kindness and generosity as well as everyone that donated to the memorial.
- Kayty Wilson was recognized as being named “Teacher of the Week”. This contest is sponsored by WMOI-WRAM Radio, WAIK Radio, Frontier Communication, IH Mississippi Valley Credit Union and Brent Pharmacy.
- Mrs. Charlotte Ackermann was congratulated for successfully completing the process to become a National Board Certified Teacher.
- Mrs. Kristi Lumbeck and Ms. Terri Copeland were commended for continuing through this National Board Certification process to the end.
- Supt. Grimm thanked the district road commissioners for meeting with him to discuss winter weather driving conditions.

APPROVE AGENDA

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Motion by Arnold, seconded by John to approve the agenda as presented. Roll call B. Arnold, aye; J. Arnold, aye; Brent, aye; Goff, absent; John, aye; Robbins, aye; Anderson, aye. Motion carried.

RECOGNITION OF AUDIENCE REQUEST FOR PRESENTATION

AUDIENCE REQUEST

Ms. Wendi Good was in attendance to address the board regarding concerns she has relative to bullying in the high school.

CONSENT AGENDA

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Motion by Anderson, seconded by B. Arnold to approve the consent agenda (The minutes of the October 17, 2012 regular board meeting; The minutes of the closed session of October 17, 2012; The service agreement for the water management program as provided by America’s Best Water Treaters, Inc. for a period of one year beginning November 23, 2012 at a cost of \$3,150 which is the same cost the district paid this past year; The following proposed policy revisions on the first reading: Policy 2:20-Board of

Education – Powers of Duties of the Board of Education, Policy 2:30 – Board of Education – District Elections, Policy 2:110 – Board of Education – Qualifications, Term, and Duties of Board Officers, Policy 2:125 – Board of Education – Board Member Expenses, Policy 2:140 – E – Board of Education – Exhibit-Guidance for Board Member Communications, Including Email Use, Policy 2:200 – Board of Education – Types of Board of Education Meetings, Policy 2:220 – Board of Education – Board of Education Meeting Procedure, Policy 4:45 – Operational Services – Insufficient Checks and Debt Recovery, Policy 4:100 – Operational Services – Insurance Management, Policy 4:110 – Operational Services – Transportation, Policy 4:170 – Operational Services – Safety, Policy 5:30 – General Personnel – Hiring Process and Criteria, Policy 5:125 – General Personnel – Personal Technology and Social Media; Usage and Conduct, Policy 6:60 – Instruction – Curriculum Content, Policy 6:65 – Instruction – Student Social and Emotional Development, Policy 6:110 – Instruction – Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program, Policy 6:210 – Instructional Materials). Roll call: J. Arnold, aye; Brent, aye; Goff, absent; John, aye; Robbins, aye; Anderson, aye; B. Arnold, aye. Motion carried.

#### FINANCIAL ACTIVITY

Motion by Anderson, seconded by J. Arnold to approve the payment of all bills including an additional bill for a tanker load of fuel. Roll call: Brent, aye; Goff, absent; John, aye; Robbins, aye; Anderson, aye; B. Arnold, aye; J. Arnold, aye. Motion carried.

Motion by Anderson, seconded by John to approve the activity account summaries for October 2012 for WCE, WCMS, and WCHS as presented. Roll call: Goff, absent; John, aye; Robbins, aye; Anderson, aye; B. Arnold, aye; J. Arnold, aye; Brent, aye. Motion carried.

Motion by B. Arnold, seconded by Anderson to approve the October 2012 treasurer's report as presented. Roll call: Goff, absent; John, aye; Robbins, aye; Anderson, aye; B. Arnold, aye; J. Arnold, aye; Brent, aye. Motion carried.

The board heard a brief report on the district's financial report from Supt. Grimm. He noted that actual revenue and expenditures to budget should be at 33.3%. Supt. Grimm reported that revenue at the end of October actual to budget was 29.96% and expenditures actual to budget were at 30.37%. Supt. Grimm also pointed out that as of November 19, 2012 the State of Illinois owes District # 235 \$281,530.01.

Jodi Arnold left the board meeting at 6:14 pm.

#### ACTION ITEMS

Motion by Anderson, seconded by B. Arnold to approve the tentative 2012 tax levy with an extension of \$4,208,866.00 as presented. Roll call: Anderson, aye; B. Arnold, aye; J. Arnold, absent; Brent, aye; Goff, absent; John, aye; Robbins, aye. Motion carried.

FINANCIAL  
ACTIVITY

TENTATIVE  
2012 TAX  
LEVY

Also as part of the discussion regarding the tax levy, the board discussed some concepts relative to a deficit reduction plan that the board finance committee is working on. The three concepts discussed were as follow:

- Limiting the spending of district reserves to a predetermined dollar amount.
- Increasing local revenue.
- Reducing budgeted expenditures.

### ACTION ITEMS

Motion by Anderson, seconded by John to approve the one year lease agreement with Midwest Bus Sales for the 2013-2014 school year. The lease agreement is for 18 – 2014 71 passenger Safe T Liner buses at the lease price of \$12,970 per bus for a total lease price of \$233,460. Roll call: Anderson, aye; B. Arnold, aye; J. Arnold, absent; Brent, aye; Goff, absent; John, aye; Robbins, aye. Motion carried.

BUS LEASE

Motion by Anderson, seconded by B. Arnold to approve the one year lease agreement with Midwest Bus Sales for a 2013 – 20 passenger Chevy/Thomas Minitour Bus at the lease price of \$13,600. Roll call: J. Arnold, absent; Brent, aye; Goff, absent; John, aye; Robbins, aye; Anderson, aye; B. Arnold, aye. Motion carried.

BUS LEASE

Motion by Robbins, seconded by Anderson to approve the recommendation to begin the process to conduct the district's next ten year health life safety survey during the summer 2013 as opposed to waiting until the summer of 2016 to conduct that survey. Supt. Grimm indicated to the board that the primary reason to do this at this time would be to take advantage of low interest rates in the bond market should bonds need to be sold to do the work identified as part of the survey and take advantage of lack of demand for contract work in the labor market. Roll call: Brent, aye; Goff, absent; John, aye; Robbins, aye; Anderson, aye; B. Arnold, aye; J. Arnold, absent. Motion carried.

HEALTH LIFE  
SAFETY  
SURVEY

### REPORTS

The board heard reports from the building Principals and the Assistant Principals. The board also reviewed a curriculum report as presented by Supt. Grimm. The board also reviewed the district technology report from Mrs. Frakes and a special education report from Mrs. Farniok.

REPORTS

J. Arnold returned to the board meeting at 7:27 pm.

The board discussed the idea of seeking approval to sell working cash fund bonds. The idea behind this request is to seek approval from the board and the public which will be good for three years but not sell any working cash fund bonds until it is absolutely necessary to do so. At this point in time it is not anticipated that the need to sell working cash fund bonds will be necessary in the short term but it is the Superintendent's feeling that this is a good step to take given the uncertainty of school funding in Illinois at this time. The board agreed with this idea and asked Mr. Grimm to bring to the board in December the necessary documentation to begin this process.

SELL  
WORKING  
CASH FUND  
BONDS

The board finance committee made a brief report to the board. The board had previously discussed the deficit reduction plan concept as part of the levy discussion process. The board also reviewed briefly a letter from the board committee to the district stakeholders outlining the district finances at the current time and the plans that are being made regarding how to deal with the district's deficit on a "going forward" basis. By consensus the board approved the letter as presented and directed Supt. Grimm to distribute the letter as outlined by the committee.

#### DISCUSSION ITEMS

There were no discussion items listed on the agenda.

#### FUTURE AGENDA ITEMS

There were no future agenda items identified by the board.

President Brent asked the board if they felt comfortable taking action on the personnel items prior to entering closed session. The consensus of the board was that it was appropriate to do so.

#### PERSONNEL ACTION

Motion by Anderson, seconded by John to accept the resignation of Matt Gray as a district bus driver effective October 31, 2012 as presented. Roll call: Anderson, aye; B. Arnold, aye; J. Arnold, aye; Brent, aye; Goff, absent; John, aye; Robbins, aye. Motion carried.

Motion by Anderson, seconded by B. Arnold to employ Tammy Potts as a district English/Language Arts consultant at the rate of \$1000 per day plus expenses as presented. Roll call: John, aye; Robbins, aye; Anderson, aye; B. Arnold, aye; J. Arnold, aye; Brent, aye; Goff, absent. Motion carried.

Motion by Anderson, seconded by J. Arnold to employ Lula Hendrickson as a district bus driver at the rate of \$8.87 per hour effective November 1, 2012 as presented. Roll call: Anderson, aye; B. Arnold, aye; J. Arnold, aye; Brent, aye; Goff, absent; John, aye; Robbins, aye. Motion carried.

Motion by Anderson, seconded by John to employ Ryan Casper as the West Central Middle School 6<sup>th</sup> grade boys' basketball coach as presented. Roll call: Goff, absent; John, aye; Robbins, aye; Anderson, aye; B. Arnold, aye; J. Arnold, aye; Brent, aye. Motion carried.

#### CLOSED SESSION

Motion by Anderson, seconded by John to adjourn to closed meeting to discuss matters pertaining to personnel at 7:40 pm. Roll call: Anderson, aye; B. Arnold, aye; J. Arnold, aye; Brent, aye; Goff, absent; John, aye; Robbins, aye. Motion carried.

DISCUSSION  
ITEMS

FUTURE  
AGENDA  
ITEMS

M. GRAY –  
RESIG

T. POTTS –  
EMPLOY

L.  
HENDRICKSON  
EMPLOY

R. CASPER –  
EMPLOY

CLOSED  
SESSION

Motion by Anderson, seconded by B. Arnold to return to open meeting at 9:15 pm. Roll call: B. Arnold, aye; J. Arnold, aye; Brent, aye; Goff, absent; John, aye; Robbins, aye; Anderson, aye. Motion carried.

FUTURE MEETINGS

The board was reminded that the regular December meeting will be held on Wednesday, December 19, 2012. This meeting will be held in the elementary cafeteria and will begin at 6 pm.

FUTURE MTGS

ADJOURNMENT

Motion by Anderson, seconded by John to adjourn at 9:20 pm. The vote was unanimous.

ADJOURNMENT

THESE MINUTES ARE APPROVED AS WRITTEN THIS 16<sup>TH</sup> DAY OF JANUARY 2013.

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Lonnie Brent, Board President

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Paul Anderson, Board Secretary