

MINUTES OF THE REGULAR MEETING OF WEST CENTRAL COMMUNITY UNIT SCHOOL DISTRICT #235 HELD IN THE ELEMENTARY CAFETERIA ON AUGUST 20, 2014.

The meeting was called to order by President Brent at 6:00 pm in the Elementary Cafeteria. The following board members answered roll call: Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; John, absent; Lumbeck, aye; White, aye. President Brent declared a quorum present. Also present were Superintendent Grimm, S. Schneider, R. Frakes, J. Nichols, K. Lafary, C. Conlee, N. Smith, M. Frakes, N. Clark and approximately 5 students, parents and community members.

CALL TO ORDER

President Brent then led the audience in the Pledge of Allegiance to the flag.

PLEDGE

GOOD NEWS ITEMS

Under good news items the following items were highlighted:

GOOD NEWS ITEMS

- The Board recognized and presented plaques to the six high school students as Academic Excellence Award recipients for the 2013-2014 school year. Those students were recognized for having a 4.0 grade point average on a 4.0 scale were Brianna Akers, Somer Hill, Mallory Lafary, Dakota Parks, Audrey Vice, and Taylor Rice. The members of the Class of 2014 who earned this recognition were presented their award during their graduation ceremony last May.
- Randy Frakes was complimented on the job he is doing as District AD.
- The custodial and maintenance staff was thanked for their work over the summer making the buildings look wonderful for the start of school.
- Nick Roark was thanked for taking time to take the Southern Class of '84 a tour of the south campus building on a recent Sunday afternoon.
- Over 90% of the high school students were registered during registration.
- The 6th and 9th grade "Jumpstart Programs" were quite successful with very good attendance.
- The Board was thanked for preparing and serving the luncheon on teacher's institute day.
- Lisa Johnson & Jackie Spence donated books for use in the middle school classrooms.
- Lisa Lox wrote to DonorsChoose.org and they funded a program she has put together called "Begging for Bunches of Books for Budding Bibliophiles". Mrs. Lox received 15 books to use in her classroom.

APPROVE AGENDA

Motion by Anderson, seconded by Arnold to approve the agenda with the following deletions:

APPROVE AGENDA

- X (B) Consider Approval of Lease for John Deere Utility Tractor
- XII (C) 2013-2014 ISAT, PSAE and ACT Scores for District #235
- XIV(B) Review of Closed Session Minutes
- XV (E) Action Necessary Relative to Release of Closed Session Minutes

Roll call: Arnold, aye; Brent, aye; Buss, aye; John, absent; Lumbeck, aye; White, aye; Anderson, aye. Motion carried.

RECOGNITION OF AUDIENCE REQUEST FOR PRESENTATION

The Board recognized Mr. Freeman Shoemaker who wished to address the Board under agenda item XV-D.12 – Consider Approval of Request to Allow a WCHS Student to Run Cross Country. Mr. Shoemaker addressed the Board on this topic later in the meeting.

RECOGNITION OF AUDIENCE

CONSENT AGENDA

Item X (I) Consider Approval of Revised Exempt Staff Salary List, was requested to be pulled from the consent agenda and voted on after Closed Session.

CONSENT AGENDA

Motion by Buss, seconded by White to approve the consent agenda including the following items:

- The minutes of the July 16, 2014 regular meeting;
- Accept the gift of \$5000 from the Twomey Foundation;
- Waive first reading of the proposed revision to Board Policy 4:410 – Operational Services – Wavier of Student Fees and approve the proposed revision on the second reading;
- Approve the quote from Quentin Peterson of Stronghurst, IL in the amount of \$6,522.09 for the replacement of 15 windows at the district rental house;
- Approve charging \$3 for adults, \$2 for senior citizens and \$1 for students from visiting schools for admittance to sixth grade home boys’ and girls’ basketball games;
- Approve the 2014 architects report on the inspection of the temporary buildings;
- Approve the request to add Jaime Shultz as a signatory to the Unit Office Imprest Fund checking account;
- Approve the 2013 General Obligation Bonds Post-Issuance Tax Compliance Report for 2014;

Roll call: Brent, aye; Buss, aye; John, absent; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye. Motion carried.

FINANACIAL ACTIVITY

Motion by Anderson, seconded by White to approve the payment of all bills as presented. Roll call: Buss, aye; John, absent; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye. Motion carried.

FINANCIAL ACTIVITY

Motion by Anderson, seconded by Arnold to approve the June and July 2014 activity account summaries for West Central High School, West Central Middle School and West Central Elementary as presented. Roll call: John, absent; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye. Motion carried.

Motion by Anderson, seconded by Lumbeck to approve the treasurer’s report for July 2014 as presented. Roll call: Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; John, absent. Motion carried.

John entered the meeting at 6:15 p.m.

By consensus of the Board the Money Market Account with Casey State Bank will be closed and moved to a Money Market Account with Wells Fargo Bank. The Board gave permission to Superintendent Grimm to facilitate this transfer.

MMA ACCT

ACTION ITEMS

Motion by Anderson, seconded by Buss to approve the District Ticket Taker Proposal as presented. Roll call: White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye. Motion carried.

TICKET TAKER
PROPOSAL

Motion by Buss, seconded by Lumbeck that the Board approve the employment of Jeremy Hennings as Middle School Extracurricular Event Supervisor for up to 20 home events at \$50 per event as presented. Roll call: Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye. Motion carried.

MS EXTRA-
CURR EVENT
SUPERVISOR

Motion by Anderson, seconded by White that the Board approve the request of Ashley Hughes to graduate from West Central High School at the end of the first semester of the 2014-2015 school year as presented. Roll call: Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, aye. Motion carried.

EARLY GRAD
-A. HUGHES

REPORTS

Under reports, the Board heard summaries from their written reports from Mrs. Lafary, Mr. Nichols and Mr. Schneider. The Board briefly reviewed Mr. Grimm's curriculum report, the district technology report as submitted by Mrs. Frakes. Mrs. Nancy Smith was introduced to the Board as the new District Special Education Coordinator and Psychologist.

REPORTS

Motion by Anderson, seconded by White that the Board approve the request from district resident Freeman Shoemaker to have his son Freemie Shoemaker participate in IHSA Cross Country events as a West Central High School student athlete provided Mr. Shoemaker meets all district requirements to become a volunteer coach and he assumes all costs for participation as presented. Roll call: Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye. Motion carried.

CROSS
COUNTRY
-F.
SHOEMAKER

DISCUSSION ITEMS

The Board heard an update from Superintendent Grimm on the district summer work. Superintendent Grimm complimented the district custodian and maintenance staff for the work that they have done in the buildings over the summer. Superintendent Grimm informed the Board that the 10 Year Life Safety projects are progressing to completion. It was noted that the installation of the new, ADA Compliant bleachers was complete as is the landscaping project to remove the water from sitting at the base of the buildings. It was noted that the door project will be finished in a week or so. The concrete work is also nearly finished except for a section that will have to be redone at the elementary entrance.

SUMMER
WORK
PROJECTS

Superintendent Grimm also discussed the water line project. It was noted that the project is to start sometime during the week of August 25th and it will be completed by September 16th. It was noted that a preconstruction meeting has been held and that the property owners had been invited to the meeting and that several attended.

WATER LINE
PROJECT

The Board was also informed that several repair projects are under way in the district to district HVAC systems. Superintendent Grimm reported that over the course of the last several years few such projects have had to be completed but it seemed that this year there were many projects that have had to be completed to keep the buildings running smoothly.

HVAC
PROJECT

The Board heard a report from Superintendent Grimm on the opening of the 2014-2015 school year. He thanked the Board for providing lunch for the staff on August 15th.

OPENING OF
SCHOOL

The Board discussed the process that must be undertaken to sell the four (4) lots owned by the district that are adjacent to the baseball field on the south campus. As a result of the discussion the Board directed Superintendent Grimm to proceed on the development of the necessary resolution for the Board to approve to begin the process to sell the lots. The lots will be sold as a complete package and not as individual lots. The Board will establish a minimum bid price for the lots, advertise for bids and then conduct an auction with those who submit bids.

SELLING OF
EXCESS
PROPERTY

The Board discussed again the administrative staffing levels at the middle school. Mr. Grimm outlined for the Board how some of the remaining members of the administrative team will be splitting their time between the north campus and the south campus in order to have two members of the administrative team in each building at all times.

MS ADMIN
STAFFING

FUTURE AGENDA ITEMS

Under future agenda items, it was requested that the following items be included as part of the next meeting.

FUTURE
AGENDA
ITEMS

- Administrative Contracts
- Integrated Math Pathways Update

CLOSED SESSION

Motion by Anderson, seconded by Arnold to adjourn to closed meeting at 7:02 pm for the purpose of discussing administrative salaries, the appointment, employment, or dismissal of an employee or officer, negotiations, the compensation, discipline, and performance of specific employees. Illinois Compiled Status 120/2. Roll call: Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye. Motion carried.

CLOSED
SESSION

The Board took a short break and reconvened at 7:05 pm for closed meeting. Roll call: Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson aye.

Motion by Lumbeck, seconded by Anderson, to return to open meeting at 7:51 pm. Roll call: Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye.

The Board took a short break and reconvened at 8:05 pm to open meeting. Roll call: Buss, aye; John, aye; Arnold, aye; Brent, aye; Lumbeck, aye; White, aye; Anderson, aye.

ACTION FOLLOWING CLOSED SESSION

Motion by Anderson, seconded by White to accept the letter of retirement of Judy Beal as district associate effective July 31, 2014, as presented. Roll call: Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye. Motion carried.

RETIREMENT
-J. BEAL

Motion by Arnold, seconded by John to accept the letter of retirement of Penny VanTine as district associate effective July 31, 2014, as presented. Roll call: Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye. Motion carried.

RETIREMENT
-P. VANTINE

Motion by White, seconded by Anderson to accept the letter of retirement/resignation of West Central High School Math Teacher Jeanne Seitz effective June 30, 2017 as presented. Roll call: Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; John, aye. Motion carried.

RETIREMENT
-J. SEITZ

Motion by Anderson, seconded by White to accept the letter of resignation of Miriam Rutzen as district associate and as sixth grade girls' basketball coach as presented. Roll call: White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye. Motion carried.

M. RUTZEN
-RESIGN

Motion by Anderson, seconded by Arnold to accept the maternity leave request of Emily Klossing from the end of October to after Christmas Break as requested and as presented. Roll call: Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck; White, aye. Motion carried.

E. KLOSSING
MATERNITY
LEAVE

Motion by White, seconded by Anderson to accept the twelve (12) week maternity leave request of PJ Thompson beginning October 22, 2014, as presented. Roll call: Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, aye. Motion carried.

PJ THOMPSON
MATERNITY
LEAVE

Motion by White, seconded by John to approve the transfer of Cindy Boyd from her position as a part-time Title I Associate to a full time Library Associate as presented. Roll call: White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye. Motion carried.

C. BOYD
-TRANSFER

Motion by Lumbeck, seconded by White to employ Lynn Halcomb as a West Central Elementary School Special Education teacher and she be placed on the 2014-2015 salary schedule at MA 16 (\$42,190) as presented. Roll call: Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, aye. Motion carried.

L. HALCOMB
-EMPLOY

Motion by Lumbeck, seconded by Anderson to employ Mallory Nelson as a West Central Elementary School Associate at the rate of \$12 per hour as presented. Roll call: Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye. Motion carried.

M.NELSON
-EMPLOY

Motion by Anderson, seconded by White to employ Amanda Torrance as a part-time (5 hours per day) Title I Associate as presented. Roll call: Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye. Motion carried.

A. TORRANCE
-EMPLOY

Motion by Anderson, seconded by Arnold to employ Jadee Landers as a part-time (5 hours per day) Title I Associate as presented. Roll call: John, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye. Motion carried.

J. LANDERS
-EMPLOY

Motion by Anderson, seconded by Arnold to employ Christina Ryba as a full time, West Central Elementary School Special Education Associate as presented. Roll call: Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; John, aye. Motion carried.

C. RYBA
-EMPLOY

Motion by White, seconded by Arnold to accept the letter of resignation of Dusty Chandler, West Central High School Assistant Football coach as presented. Roll call: Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; John, aye. Motion carried.

D. CHANDLER
-RESIGN

Motion by Arnold, seconded by John to employ Mike Radloff as West Central High School Assistant Football coach as presented. Roll call: White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye. Motion carried.

M. RADLOFF
-EMPLOY

Motion by Anderson, seconded by Arnold to employ Tiffany Adams as West Central High School Yearbook Sponsor as presented. Roll call: Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye. Motion carried.

T. ADAMS
-YEARBOOK
SPONSOR

Motion by Anderson, seconded by White to employ Adam Boyle as West Central High School Art Club Sponsor as presented. Roll call: Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, aye. Motion carried.

A. BOYLE
-ART CLUB
SPONSOR

Motion by White, seconded by Arnold to employ Adam Boyle as West Central High School FBLA Sponsor as presented. Roll call: Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye. Motion carried.

A. BOYLE
-FBLA
SPONSOR

Motion by Anderson, seconded by Arnold to employ Jon Steben as West Central High School Freshman Class Sponsor as presented. Roll call: Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye. Motion carried.

J. STEBEN
-FRESH CLASS
SPONSOR

Motion by Anderson, seconded by John to employ James Black as West Central High School Freshman Class Sponsor as presented. Roll call: John, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye. Motion carried.

J. BLACK
-FRESH CLASS
SPONSOR

Motion by Anderson, seconded by Lumbeck to employ Allison Janacek and Jackie Hennenfent as co-sponsors of the West Central Middle School Cheerleading Squad (each sponsor receiving one half of the WCATS stipend) as presented. Roll call: White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye. Motion carried.

A. JANACEK
J. HENNEFENT
-WCMS CHEER
SPONSORS

Motion by Anderson, seconded by John to employ Jamie Hennings as West Central Elementary School Enrichment Program sponsor as presented. Roll call: Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye. Motion carried.

J. HENNINGS
-ENRICHMENT
SPONSOR

Motion by Anderson, seconded by John to employ Darrell Gittings as West Central High School Senior Class sponsor as presented. Roll call: Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, aye. Motion carried.

D. GITTINGS
-SENIOR
CLASS
SPONSOR

Motion by Anderson, seconded by Arnold to employ Dean Wetzel as a volunteer West Central High School Golf Coach as presented. Roll call: Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye. Motion carried.

D. WETZEL
-VOLUNTEER
GOLF COACH

Motion by Anderson, seconded by White to approve the 2014-2015 Exempt Staff Salaries as revised as presented. Roll call: Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye. Motion carried.

REVISED
EXEMPT
STAFF
SALARIES

Motion by White, seconded by Buss to approve the revised unused vacation days which caps the number of days that may be cashed in at 35 at the maximum daily rate of \$650 per day regardless of what the per diem rate is at the time of retirement. Roll call: John, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye. Motion carried.

SUPT UNUSED
VACATION
DAYS

Motion by John, seconded by Anderson to approve the following amended motion regarding the transfer of Jaime Shultz from Special Services Secretary position to Unit Office Secretary position to read as follows: "...to the position of Unit Office Secretary at an hourly rate of \$14.50 per hour for 12 months with other benefits per the WCATS contract as presented". Roll call: Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; John, aye. Motion carried.

AMENDED
EMPLOYMENT
FOR UNIT
OFFICE
SECRETARY

FUTURE MEETINGS

The Board was reminded that the next regular Board Meeting will be held on Wednesday, September 17, 2014. A public hearing on the FY15 District Budget will be held at 5:30 pm. That hearing will be followed by the introduction of new staff members to the Board. The regular September Board Meeting will begin at 6:00 pm and be held in the elementary cafeteria.

FUTURE
MEETINGS

ADJOURNMENT

Motion by Anderson, seconded by White to adjourn at 8:17 pm. The vote was unanimous. Motion carried.

ADJOURN

THESE MINUTES ARE APPROVED AS WRITTEN THIS 17th DAY OF SEPTEMBER 2014.

Lonnie Brent, Board President

Amy John, Board Secretary