

TO: WC CUSD #235 Employees
FROM: Ralph Grimm, Superintendent
DATE: August 3, 2012
RE: August 1-2, 2012 Special Meetings of the WC CUSD #235 Board of Education

The West Central Board of Education was scheduled to meet at a special board meeting on Wednesday, August 1, 2012 at 7 pm; however, due to a lack of a quorum Board Vice President Brad Arnold called that meeting to order and declared a quorum was not present and that the board would reconvene on Thursday, August 2, 2012 at 6 pm. The August 1, 2012 special meeting was then adjourned.

The rescheduled special meeting was held on Thursday, August 2, 2012 and the following items took place:

1. The meeting was called to order at 6:00 pm in the library on the north campus by Board President Brent. All board members except Mr. Anderson and Dr. Robbins were present at roll call.
2. President Brent then led the audience in the Pledge of Allegiance to the Flag.
3. The following items were approved under the consent agenda:
 - The out of state music trip to Florida for the West Central High School music students in the Spring of 2014;
 - The generous gift of \$5000 from the Twomey Foundation;
 - The payment of the July bills;
 - The proposed policy revisions for the following policies: Policy 3:40 General School Administration – Superintendent, Policy 4:60 Operational Services – Purchases and Contracts, Policy 4:120 Operational Services – Food Services, Policy 4:180 Operational Services – Pandemic Preparedness, Policy 5:70 General Personnel – Religious Holidays, Policy 5:130 General Personnel – Responsibilities Concerning Internal Information, Policy 5:280 Educational Support Personnel – Duties and Qualifications, Policy 6:70 Instruction – Teaching About Religions, Policy 6:145 Instruction – Migrant Students, Policy 6:235 Instruction – Access to Electronic Networks, Policy 7:50 Students – School Admissions and Student Transfers To and From Non-District Schools, Policy 7:80 Students – Release Time for Religious Instruction/Observance, Policy 7:140 Students – Search and Seizure, Policy 7:20 Students – Bus Conduct, Policy 7:250 Students – Student Support Services, Policy 7:275 Students – Student Support Services, Policy 7:340 Students – Student Records as presented on second reading and adoption;
 - The continued lease of a 2009 Chevy Cobalt from Bruce Foote Chevrolet of Monmouth in the amount of \$150 per month;
 - The 2012-2013 bread products bid be awarded to the Sara Lee company;
 - The 2012-2013 dairy products bid be awarded to Anderson Erickson Dairy Company
4. The Board approved a request to pay an additional \$2 per hour of use for the leased John Deere tractor loader. It was pointed out that this additional \$2 per hour charge was to be included in the original action that was taken several months ago concerning the lease of the tractor; however, this \$2 per hour charge was omitted from the motion.

5. Supt. Grimm reviewed with the board a summary of the FY 12 district budget. Supt. Grimm pointed out to the board that this budget was a deficit budget in the amount of \$566,789. That actual deficit amount was better than the projected deficit amount of \$663,607. It was also pointed out that the unaudited expenditures for FY 12 were a decrease from the audited expenditures of FY11 in the amount of \$182,271 which is a 1.98% decrease in district expenditures for FY 12. It was also noted that this is the third year in a row that actual expenditures have decreased from the previous year. Further it was noted that the State of Illinois owed District #235 \$390,811 as of June 30, 2012. The board had no questions regarding the FY 12 budget summary.
6. Supt. Grimm presented to the Board the tentative FY 13 district budget. Supt. Grimm indicated that the tentative budget is a deficit budget in the amount of approximately \$1,159,604. It was pointed out that the anticipated expenditures in the FY 13 budget have been reduced by \$154,000 from the FY 12 expenditures. Supt. Grimm indicated that the District will be looking at approximately \$515,000 less in general state aid in FY 13 over FY 12. The loss of general state aid is due to increased district wide property values and slight decline in our average daily attendance of our students. A significant portion of the decrease in general state aid is due to the proration of our general state aid money that should be paid to us by the State of Illinois. This means that the State will be reducing the amount of general state aid that we should receive by \$288,000 in FY 13. Supt. Grimm indicated to the board that the primary reason for our deficit is not necessarily on the expenditures side of the budget but it comes from a result of significantly declining revenues. After a brief discussion, the Board directed Supt. Grimm to place this budget on display and provide notice to the paper that the district FY 13 budget is available for public review. The FY 13 budget will be approved by the board at their September 19, 2012 board meeting.
7. The board discussed with staff member, Jenny Halcomb, a proposed baton twirling activity. As a result of this discussion, the board directed Supt. Grimm to investigate a couple of issues in more detail. This topic could be brought back to the board for action at their August 22, 2012 meeting.
8. The Board took the following action regarding personnel:
 - Accepted the resignation of Lara Kendell as WCHS English teacher and student council sponsor;
 - Employed Sara Ryan as a WCHS English teacher;
 - Employed Tammy Bundy as a district bus driver pending completing her certification;
 - Employed Richard Goff as a district bus driver;
 - Accepted the resignation of Jamie Richard as 8th grade girls' basketball coach;
 - Accepted the resignation of Melinda Frakes as WCHS student council sponsor;
 - Employed Alicia Anderson as WCHS assistant volleyball coach;
 - Employed Daniel DeWees as WCHs golf coach;
 - Employed Christina Holding as a sophomore class sponsor;
 - Approved Zach Freiley as a WCHS volunteer football coach.
9. The board was alerted to the need to change the date of the Board Planning Retreat from September 15, 2012. The Board was asked to check their availability for Saturday, October 6th or

13th. In addition, the Board was informed that there is a need to move the November board meeting from November 20th to November 19, 2012.

10. The Board was reminded that their next meeting will be on Wednesday, August 22, 2012. The meeting will begin at 7 pm and be held in the WC Elementary Cafeteria.
11. There being no other business to come before the Board, the meeting was adjourned at approximately 6:39 pm.